

## ACCOUNT OPENING FORM

(PLEASE FILL THE APPLICATION FORM IN CAPITAL LETTERS AND PRODUCE ORIGINAL DOCUMENTS)

Company's Name: \_\_\_\_\_

Date of Incorporation: \_\_\_\_\_

Line of Business: \_\_\_\_\_ Registration No.: \_\_\_\_\_

Registered Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Pin: \_\_\_\_\_

Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_ Mob: \_\_\_\_\_

Email: \_\_\_\_\_

Address for Correspondence: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Pin: \_\_\_\_\_

Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_ Mob: \_\_\_\_\_

Email: \_\_\_\_\_

### COMPANY'S DETAILS

◆ PAN / GIR No. \_\_\_\_\_ Issued By \_\_\_\_\_

◆ Sales / Service Tax / Excise Registration No. \_\_\_\_\_ Issued By \_\_\_\_\_

◆ Type of Company

☐ Public Limited Co. ☐ Private Limited Co. ☐ Sole Proprietor ☐ Society / Association ☐ Partnership Firm ☐ HUF / Trust

◆ Annual Turnover \_\_\_\_\_ in (Crores)

Exports \_\_\_\_\_ Imports \_\_\_\_\_ Domestic \_\_\_\_\_

◆ Nature of Business Activity \_\_\_\_\_

◆ Business Operations in Countries

☐ India ☐ China ☐ U.K. ☐ U.S.A. ☐ Russia ☐ Germany ☐ Japan ☐ Singapore ☐ Others \_\_\_\_\_

◆ DETAILS OF ACCOUNTS MAINTAINED WITH OTHER BANKS

I/we declare that I/we have the following bank accounts and am/are availing/not availing of the credit facilities mentioned against them.

I/we undertake to inform the Bank in writing as soon as any credit facility is availed of by me/us from any other bank/branch of your bank.

Name & Address of Bank	Account No.	Credit Facilities Granted (please state whether under consortium)

◆ Currency of Account \_\_\_\_\_

## INTRODUCED BY : (A/C HOLDER)

I/we hereby verify the identity, occupation and address of the aforementioned applicant/s

Name of the introducer \_\_\_\_\_

Address \_\_\_\_\_

Account No. \_\_\_\_\_

(for introduction by customers)

Signature and Stamp

## ACCOUNT OPERATION

Signature : ☐ Single ☐ Joint ☐ Either / or ☐ Other (Pls. specify) : \_\_\_\_\_

### ◆ AGREEMENT & SIGNATURES

I/We hereby apply for the Current Account and declare that the information contained in this application is true and correct. I/we accept that the JSC VTB Bank, New Delhi Branch, India is entitled in its absolute discretion to accept or reject this application without assigning any reason whatsoever. I/We have obtained, read understood and agree to be bound by the Account terms and conditions applying to the Account. My/Our use of the Account shall be deemed to be my/our express and unconditional acceptance of the Account terms and conditions and such terms and conditions and stipulations as laid down by JSC VTB Bank. I/We agree that JSC VTB Bank may debit my/our account for service charges as applicable from time to time. I/we agree that the photographs are the present true identity of myself/ourselves I/We accept full responsibility and agree not to make any claim against JSC VTB Bank in respect thereto. I/We agree to abide by the Foreign Exchange Management Act, 1999 ("FEMA") and rules/regulations there under, rules/regulations of the Reserve Bank of India ("RBI") and any and all other applicable laws in force from time to time in their entirety. I/We shall indemnify and hold harmless JSC VTB Bank from any and all actions, claims, demands, proceedings, losses, damages, costs, charges, and expenses whatsoever which JSC VTB Bank may anytime incur, sustain, suffer or be put to as a consequence of or by reason of or by arising out of I/We not abiding with FEMA, the Exchange Control Regulations of the RBI and/or any and all other applicable laws and regulations in force from time to time. I/We hereby undertake to keep JSC VTB Bank informed and authorize JSC VTB Bank to update any change in my/our e-mail ID, telephone number, mobile number and address that JSC VTB Bank may be informed or of be available with JSC VTB Bank / or any of its subsidiaries / affiliates / associates, and/or all the companies / entities / subsidiaries / affiliates thereof under JSC VTB Bank and hereby authorize JSC VTB Bank to contact me/us, by post, fax, telephone, e-mail, sms/text messaging. I/We agree to indemnify JSC VTB Bank against any loss or damage suffered by me/us due to my/our part such as not protecting my/our e-mail ID, password sharing or any such other problem arising with or without my/our knowledge.

### Information pursuant to the Money Laundering Act.

I am/we are acting for my/our own account

I am/we are acting for (name and address of person for whose account / safe custody account is maintained)

First Signatory's Signature

Please affix most  
recent colour  
Photograph  
Sign across  
Photograph

Name : \_\_\_\_\_ Date : \_\_\_\_\_

Address : \_\_\_\_\_

Second Signatory's Signature

Please affix most  
recent colour  
Photograph  
Sign across  
Photograph

Name : \_\_\_\_\_ Date : \_\_\_\_\_

Address : \_\_\_\_\_

Third Signatory's Signature

Please affix most  
recent colour  
Photograph  
Sign across  
Photograph

Name : \_\_\_\_\_ Date : \_\_\_\_\_

Address : \_\_\_\_\_



## INITIAL DEPOSIT DETAILS

**Initial Deposit Amount :**

Cheque No.: \_\_\_\_\_

Drawn on: 

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Branch : \_\_\_\_\_

## PARTNERSHIP

JSC VTB Bank

Dear Sirs,

- 1) We the undersigned hereby declare that we are partners or members of the Firm carrying on business in the name and style of :  
M/s \_\_\_\_\_ and in other names at \_\_\_\_\_ other places within and outside India.
- 2) We hereby undertake in consideration of existing and future transactions and dealings with the Bank and the Firm and/or its successors and subject as below to be jointly and severally liable and responsible from time to time at all times hereafter to the Bank.
- 3) Our undertaking and liability as aforesaid shall continue notwithstanding:
  - a) any change in the constitution or membership of the Firm and/or its successors and assigns by any cause whatsoever or dissolution/thereof or
  - b) that we or any of us ceases to be partners or members or to have any interest in the Firm, in any of which events the liability in addition to that provided by law to us or such of us respectively as the case may be shall cease to be partners or members, or to have any interest in the Firm and/or its successors as assigns as aforesaid shall extend to or continue in respect of all transactions and dealings existing prior to or at the date of receipt by you or written notice from us of such events respectively.
- 4) Further, being desirous of opening an account with the Bank in the name of the Firm, We hereby request and authorize you until anyone of us shall give you notice in writing to the contrary, to honor the signature of the following partners:

On behalf of the Firm and to honour all cheques, guarantees or other orders, which may be drawn or bills accepted or notes or negotiable instruments passed on the Firm's behalf or receipts for money owing by you to the Firm signed by anyone of the above mentioned partners or signing officers on behalf of the Firm, and to debit such cheques, guarantees, orders, bills or negotiable instruments to the Firm's account or accounts with you whether such account or accounts be for the time being in credit or overdrawn or may become overdrawn in consequence of such behalf, in consideration of which we agree to be jointly and severally responsible for payment for any such overdraft and interest.

I/We hereby undertake to get ourselves registered under the Indian Partnership Act (IPA), 1932. I/We do hereby declare that we have been registered as a Firm under the Indian Partnership Act (IPA), 1932 and a certified copy of the certificate of Registration is enclosed.

We hereby undertake that, in case of change of the constitution or dissolution of the Firm, we shall give such sufficient notice as may be possible of such change in the constitution or dissolution as the case may be and the same shall be supported by proper documentation wherever necessary.

Each partner to sign under his/her individual name without affixing any rubber stamp:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Firm's Seal:

Place:

Date:

## SOLE PROPRIETOR

JSC VTB Bank

Dear Sirs,

I hereby affirm that I am the Sole Proprietor of the business now conducted and/or to be conducted under the name and style of :  
M/s \_\_\_\_\_ and I do hereby acknowledge that I duly shall continue to be personally and  
fully responsible for all business conducted by me or by anyone else duly authorized by me to the same extent as if said business has been operated  
and conducted under my own name; you are hereby authorized by me to the same extent as if said business has been operated and conducted under my  
own name; you are hereby authorized to debit such account whether it be credit or overdrawn with all cheques or other orders purporting to be  
drawn thereon provided they are signed by me or my authorized attorney as indicated on your specimen signature card.

I declare myself liable on all such cheques or other orders which may be drawn on the said account and agree to comply with and to be bound  
by the Bank's rules for the conduct of Business Accounts. I agree that any or all funds standing to the credit of the account are payable at  
your said branch on demand only in such local currency as may then be in local circulation.

Name : \_\_\_\_\_

Signature : \_\_\_\_\_

Firm's Seal :

Place :

Date :

## LIST OF DOCUMENTS REQUIRED FOR A LIMITED COMPANY

- ◆ Commencement of business certificate duly attested by the Director authorized by the Board of Directors with stamp
- ◆ Memorandum and Articles of Association attested by the authorized director with stamp
- ◆ Certificate of Incorporation and Registrar of Companies (ROC) receipt (usually the first page of MOA) attested by the authorized director
- ◆ Board resolution in original signed by all the directors with companies seal
- ◆ PAN Card of the company
- ◆ Address proof in the name of the company, i.e. latest Bank Statement, Utility Bill, Landline Telephone Bill
- ◆ Identification document for all the signing directors i.e. Passport, Pan Card, Driving License, Voter's Card, latest Utility Bill
- ◆ One primary document for the non signing director(s), i.e. Passport or Driving License
- ◆ One passport size photograph of all the signing director(s)
- ◆ Account opening cheque in favour of company's name
- ◆ Account opening form duly filled, signed and stamped

## LIST OF DOCUMENTS REQUIRED FOR A PRIVATE LIMITED COMPANY

- ◆ Memorandum and Articles of Association attested by the authorized director with stamp
- ◆ Certificate of Incorporation and Registrar of Companies (ROC) receipt (usually the first page of MOA) attested by the authorized director
- ◆ Board resolution in original signed by all the director(s) with companies seal
- ◆ PAN Card of the company
- ◆ Address proof in the name of company i.e. latest Bank Statement, latest Utility Bill, Landline Telephone Bill
- ◆ Identification documents for all the signing director(s), i.e. Passport, PAN Card, Driving License, Voters Card, latest Utility Bill
- ◆ One primary document for the non signing director(s), i.e. Passport, or Driving License
- ◆ One passport size photograph of all the signing directors
- ◆ Account opening cheque in favour of company's name
- ◆ Account opening form duly filled signed and stamped
- ◆ If case of change in director(s), form 32 with ROC receipt

## FOR BANK USE ONLY

Received on :

by

Checked & Authorised by